

Evaluation of Medical record-Keeping and Chart-Stimulated Recall Exercise

Trainee: _____

Date: _____

1. The intern and resident were identified on the chart's spine and in the orders.

Unsatisfactory	Satisfactory	Superior
----------------	--------------	----------

2. The history and physical (for intern) or green sheet (for resident) was present and enumerated patients' problems, differential diagnoses, diagnostic plan and therapeutic plan.

Unsatisfactory	Satisfactory	Superior
----------------	--------------	----------

3. Notes were timed and dated.

Unsatisfactory (<50% of notes)	Satisfactory (50-75% of notes)	Superior (>75% of notes)
-----------------------------------	-----------------------------------	-----------------------------

4. A running problem-list was kept on the inside-cover of the chart.

Unsatisfactory	Satisfactory	Superior
----------------	--------------	----------

5. SOAP notes emphasized a problem-based approach to assessment/of plan:

Unsatisfactory	Satisfactory	Superior
----------------	--------------	----------

6. Disposition/Functional and nutritional issues were included in notes.

Unsatisfactory (<25% of notes)	Satisfactory (25-75% of notes)	Superior (>75% of notes)
-----------------------------------	-----------------------------------	-----------------------------

7. Complaints present on admission are sufficiently discussed and "dealt with" in subsequent progress notes.

Unsatisfactory	Satisfactory	Superior
----------------	--------------	----------